Requirements and Notes (information about these partiular jobs)							
Red jobs must follow FOOD HANDLINE GUIDELINES - link for details > Food Handling Guidelines.							
Blue jobs requires the use of our SQUARE APP to process sales (training is provided) - link for details > <u>SQUARE app</u>							
Yellow jobs are suitable for younger volunteers 8 – 12 years old (adult supervision required).							
Purple jobs are setup and teardown tasks - Some happen the week before and Monday following Ginza. Kitchen WASHDOWN tasks							

FRI: Friday July 26 from 4:30-8:30pm (open to customers: 5pm-8pm)

SUN#1: Sunday July 28 11:30am-2pm (open to customers from 11am) SUN#2: Sunday July 28 1pm-4:30pm (closes to customers at 4pm)

VOLUNTEER SHIFTS

SAT#1: Saturday July 27 from 10:30am-3pm (open to customers from 11am) SAT#2: Saturday July 27 from 2:30pm-7:30pm (closes to customers at 7pm)

Shifts times are set to allow volunteers to arrive before (for setup) and stay after (for cleanup) customer times. Please note: these are suggested times, area leaders may communication slightly different schedules.

Choose the jobs and the shifts which best fit your interests, capabilities and schedule. You can (and we hope you do) choose more than one job or shift. Also remember, there are other days where help is needed BEFORE and AFTER Ginza. THANKS!

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Area	J	lobs	Leader(s)	Date/Shift	Work description	Requirements	# of vols needed	Notes on this area
Concession Booth Cashiers	S	Square Cashiers	TBD	Need FRI, SAT and SUN see times above	Item sales will possibly be moved to the Booths this year.	SQUARE 2, 18 or older	6-8 per shift	Possibly No Ticket Booth, cashiers may be located in the Concession booths.
Chicken	N	Marinade	Mark Ishida	Thursday - Sunday	Chicken prep and marinade, coordinate movement of chicken to Par boil	FOOD HANDLING GUIDELINES 2, requires heavy lifting	Team Mostly "Staffed*	*Mostly staffed BUT you can still Volunteer if interested to learn this area.
Chicken	F	Par Boil	Jim Chikaraishi	Need FRI, SAT and SUN see times above	Par boil chicken, coordinate with Par boil and grill for movement of chicken	FOOD HANDLING GUIDELINES 2, requires heavy lifting	Team Mostly "Staffed*	*Mostly staffed BUT you can still Volunteer if interested to learn this area.
Chicken	Ģ	Grill	Greg Rivera and Ryan Toguri	Need FRI, SAT and SUN see times above	Grill and cut chicken	FOOD HANDLING GUIDELINES 2, requires heavy lifting	Team Mostly "Staffed*	*Mostly staffed BUT you can still Volunteer if interested to learn this area.
Chicken Booth	с	Customer Service	Nancy Rivera and Nancy Endo	Need FRI, SAT and SUN see times above	Plate Chicken (or veggie) dinners, fill orders	FOOD HANDLING GUIDELINES 2, requires heavy lifting	7 per shift	*Mostly staffed BUT we do need additional volunteers.
Corn	Ģ	Grill	Tom Rowland	Need FRI, SAT and SUN see times above	Grill corn	FOOD HANDLING GUIDELINES 2, requires heavy lifting	2 per shift	
Corn Booth	c	Customer Service	Kiku Taura	Need FRI, SAT and SUN see times above	Fill orders	FOOD HANDLING GUIDELINES 2, requires heavy lifting	2 per shift	
Udon	E	Boil	Dean Katahira	Week of Ginza	Boil udon noodles	FOOD HANDLING GUIDELINES 2, requires heavy lifting	Team Mostly "Staffed*	*Mostly staffed BUT you can still Volunteer if interested to learn this area.
Udon	F	Package	Kristin Park	Need FRI, SAT and SUN see times above	Package noodles and toppings	FOOD HANDLING GUIDELINES 2, quality control	4 per shift*	* Ideal job for Dharma Shool or other young volunteers
Udon Booth	С	Customer Service	Linda Naito	Need FRI, SAT and SUN see times above	Fill customer orders		Team Mostly "Staffed*	*Mostly staffed BUT you can still Volunteer if interested to learn this area.
Edamame	C	Defrost	Kiku Taura	Wed/Thur	Defrost edamame		1 per shift	
Edamame	F	Package	Kristin Park	Need FRI, SAT and SUN see times above	Package edamame		4-6 per shift*	* Ideal job for Dharma Shool or other young volunteers
Edamame Booth	С	Customer Service	Linda Naito	Need FRI, SAT and SUN see times above	Fill customer orders		Team Mostly "Staffed*	*Mostly staffed BUT you can still Volunteer if interested to learn this area.
Popcorn, Snacks Booth	c	Customer Service	Terry Cichocki	Need FRI, SAT and SUN see times above	Popcom / snack Booth		1-2 per shift	
Refreshments Booth	c	Customer Service	Hyunchoo Sora	Need FRI, SAT and SUN see times above	Sno Cone & Kintoki prep & sales, soft drink sales		4-6 per shift*	* Ideal job for Dharma Shool or other young volunteers
Shave Ice	lo	ce Machines	Albert Sora	Need FRI, SAT and SUN see times above	Run shave ice machine		1-2 per shift	
Shave Ice Booth	c	Customer Service	Albert Sora	Need FRI, SAT and SUN see times above	Fill customer orders		4 per shift*	* Ideal job for Dharma Shool or other young volunteers
Coleslaw	N	Aake coleslaw	Megan Nakano	Need FRI, SAT and SUN see times above	Make and package coleslaw		4-5 per shift	(supplement team)
Kitchen		Dishwashing and vash rice	Jeanne Toguri/Dean Katahira	Need FRI, SAT and SUN see times above	Wash rice; clean utensils containers etc		2-4 per shift	
Kitchen	F	Rice Cooking	Dean Katahira, Jennifer Toguri, Kari Chikaraishi	Need FRI, SAT and SUN see times above	Cook rice in rice cookers		2-4 per shift	
Beer Booth	c	Customer Service	Sandra Inouye	Need FRI, SAT and SUN see times above	Check IDs and collect money (cash/credit) using SQUARE. Serve beer, sake & plum wine.	MUST BE 21 or OLDER, FOOD HANDLING GUIDELINES Z, SQUARE Z	3 per shift	Minimum age of any Beer Booth volunteer is 21.
General Helper		Kitchen Support & Dutdoor Custodial	Kiku Taura	Need FRI, SAT and SUN see times above	Empty garbage bins, clear dining tables, carry food and supplies, lift rice pots.	Ability to lift and carry weight	4-6 per day	
Raffle Booth	F	Raffle Sale	Joy Zavala	Need FRI, SAT and SUN see times above	Sell raffle tickets at booth (cash only, no credit cards)	Customer service (promotion); manage cash (Cash Only - no credit cards)	2 per shift	*Mostly staffed - Joy Z will reach out if volunteers are needed.
Bookstore	S	Bookstore and BhopMBT nerchandise	Ari Spector	Need FRI, SAT and SUN see times above	Sell MBT Merchandise	SQUARE ∠, Customer service, manage money (cash, credit cards)	2-3 per shift	
WAZA		Customer Service/Sales	Harumi Ichikawa	Need FRI, SAT and SUN see times above	Sales for WAZA using SQUARE Terminals	Must speak both English and Japanese. SQUARE 2	Team Mostly "Staffed*	*Mostly staffed BUT you can still Volunteer if interested to learn this area.
Gates	C	NORTH GATE: Collect Entry Donation	Kiku Taura	Need FRI, SAT and SUN see times above	Greet visitors; collect entry donations using SQUARE terminal, answer questions	Customer service; SQUARE _	6 per shift (3 per table)	

Gates	SOUTH GATE: Collect Entry Donation	Kiku Taura	Need FRI, SAT and SUN see times above	Greet visitors; collect entry donations using SQUARE terminal, answer questions	Customer service; SQUARE 2	2 per shift			
DAILY KITCHEN WASHDOWN	Kitchen	End of Day: Fri, Sat & Sun		ty volunteers to work in the kitcl sils. YOU WILL BE REWARDED (hen to clean up the daily pile of knowing you are doing one of the more	5 per evening	VOLUNTEERS NEEDED		
SUNDAY TEARDOWN	Outside	Sunday After last SHOW		nis is an ALL HANDS effort to tear down and clean up as much as we can starting right after the affile Drawing. PLEASE CONSIDER THE SAFETY OF GUESTS AND CHILDREN WHEN WORKING.					
Setup Weekend	Outside	Jerry Matsumoto	July 20	About 20 volunteers to do full set up tasks.The Saturday before Ginza (July 20) we will set up all booths, lighting, stage and food prep areas. There will be work for adults and children 12 and up . Final touches for booths, stage and booths.		10-15 per day	Let us know your interest and availability and the leader will reach out to you.		
Setup Evenings	Outside	Jerry Matsumoto	July 23, 24, 25			5-8 per day	Let us know your interest and availability and the leader will reach out to you.		
Post Ginza cleanup	Inside	Jeanne Toguri	Monday following Ginza	Inside Kitchen and Social Hall clean up and Put Away		6	Let us know your interest and availability and the leader will reach out to you.		
Post Ginza cleanup	Outside	Jerry Matsumoto	Monday following Ginza	Stage, Parking Lot and Garage Final Cleanup and Put Away		10-15	Let us know your interest and availability and the leader will reach out to you.		